ITG Request 45 – Appellate Courts Enterprise Content Management System (AC-ECMS)

Project Update

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October 24, 2014

Recent Activities

- ✓ Functional Specification was accepted on August 18, 2014
- ✓ Contract amendments were executed
  - Modified licensing based on Functional Specification review
  - Modified project schedule based on the final Functional Specification
  - There was no increase in project cost
  - Projected end date moved to September 2014

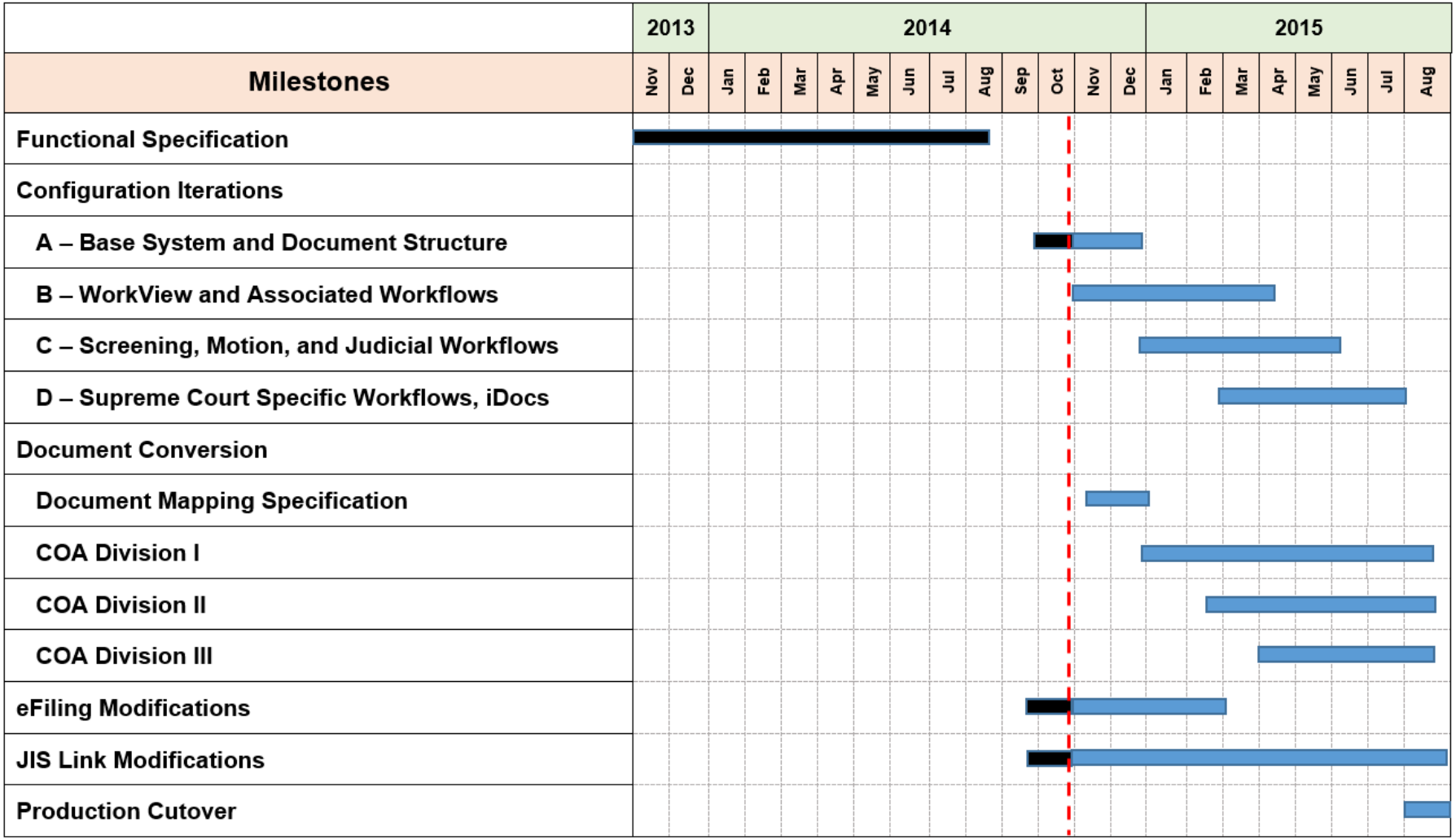
Recent Activities (cont.)

- System configuration will occur in four iterations rather than one as originally proposed
    A. Base system and document structure
    B. WorkView and associated workflows
    C. Screening, motion and judicial workflows
    D. Supreme Court specific workflows
- Iteration A – Base System and Document Structure is underway
- Modifications to eFiling are underway
- Requirements analysis for JIS Link/Appellate Court Data modifications is underway

Next Steps

- Finalize Iteration A – Base System and Document Structure:
  - Configuration
  - Training
  - User acceptance testing
  - Production ready
- Begin Iteration B – WorkView and Associated Workflows
- Begin document conversion
- Continue eFiling modifications
- Begin JIS Link/Appellate Court Data modification design

Project Milestone Schedule



Active Project Risks

Total Project Risks		
Low Exposure	Medium Exposure	High Exposure
4	0	0

Significant Risk Status

Risk	Probability/Impact	Mitigation
0	0	0

Active Project Issues

Total Project Issues			
Low Urgency	Medium Urgency	High Urgency	Closed
1	0	0	6

Significant Issues Status

Issue	Urgency/Impact	Action
None		

Project Milestones

Milestone	Date
✓ Functional Specification Document accepted	August 2014
Iteration A - Base system and doc structure	December 2014
Iteration B – WorkView and Associated Workflows	April 2015
Iteration C – Screening, Motion, and Judicial Workflows	June 2015
Iteration D – Supreme Court Specific Workflows	August 2015
Document Mapping Specification	January 2015
Document Conversion – COA Division I	August 2015
Document Conversion – COA Division II	August 2015
Document Conversion – COA Division III	August 2015
eFiling Modifications	March 2015
JIS Link Modifications	August 2015
Production (Go Live) complete	August 2015